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7 February 1955

MEMORANDUM FOR: Chairman, Incentive Awards Committee

SUBJECT: Minutes of Meeting - CIA Incentive Awards Committee,
Special Panel for Clandestine Services

REFERENCE: Paragraph 6a(4), [REDACTED]

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1. The Special Panel of the CIA Incentive Awards Committee was convened on 25 January 1955 at 10 A.M., Room 2004 "L" Building by the Panel Chairman, [REDACTED] Members present were [REDACTED]

[REDACTED] of TSS attended the first portion of the meeting to provide technical guidance to the members of the Panel regarding suggestions evaluated by TSS.

2. The Panel voted the following actions on the employee suggestions presented:

a. S-627 - [REDACTED]

Recommended monetary award of \$50 and a letter thanking him for submitting the suggestion.

b. S-752 - [REDACTED]

The Chairman explained the delay in processing caused by the necessity of awaiting completion of I.G. survey of office involved. Problems mentioned in suggestion were resolved as a result of the survey and independently of the suggestion. The Panel recommended a letter expressing appreciation for the suggestion.

c. S-995 - [REDACTED]

The Panel recommended a letter summarizing the comments of the evaluating office to the effect that the person submitting this suggestion should be commended for his interest in Agency problems, but that no monetary award is justified. Panel approved this recommendation.

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d. S-1057 - []

Accepted reviewing office's evaluation and recommended disapproval.

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e. S-1114 - []

Suggestion not considered to be original. Recommended letter of appreciation.

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f. Award for Superior Accomplishment - []

The Chief of Mission and the Chief, FE recommended [] 25X1A for a meritorious pay increase for performance in support of an FE Mission, but his personnel file included a memorandum dated two weeks earlier recommending a reprimand. The Chief, I & R, DDP reviewed the case and recommended no award but that subject's good work be considered as compensating for the actions which resulted in the request for reprimand. FE requested referral of this case to the Chief, OPS/DDP, who agreed with the Chief, I & R that no increase was deserved. The Panel accepted the recommendations of the C/I & R and the C/OPS that no meritorious salary increase for superior performance be granted, but that it be recognized that his later good work had offset the effect of the request for reprimand. The Panel recommended that a letter be sent to the Chief, FE with a copy to his official Personnel File stating that the recommendation for a superior performance award was disapproved but that it was considered that the earlier request for reprimand had been neutralized by his later performance.

2. The Chairman reported the current status of all suggestions being reviewed for the Panel.

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3. The Chairman requested the Executive Secretary to arrange for issuance of a revised [] reflecting the forthcoming changes in the membership of the Panel.

4. The Panel adjourned at 12:30 P.M.

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